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NOTICE

PERSONNEL
1954

EMPLOYEE SERVICES

BOND PURCHASES THROUGH PAYROLL SAVINGS

1. CIA personnel are urged to purchase United States Savings Bonds through the Payroll Savings Plan. In so doing they are not only aiding their country but are taking positive steps to provide for their financial security by a systematic saving and investment program.

2. Bond Authorization Cards may be obtained from Administrative Officers, who will also forward completed authorizations to the Payroll Branch, Fiscal Division, Office of the Comptroller. Bonds are issued promptly to the individual as accumulated deductions reach the purchase price of the selected bond denomination.

3. The Payroll Savings Plan cannot be made available to employees paid from unvouchered funds for reasons of general Agency security. Employees in this group, however, can participate in a comparable Savings Bond purchase program through banks in which they maintain personal accounts.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

15/1
L. K. WHITE
Acting Deputy Director
(Administration)

DISTRIBUTION: ALL EMPLOYEES

cc: AD/P

(Rewritten) SA/DDA:EDE:mj (29 March 54)
1-DDA chrono
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Document No. 016

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